



Shakers of Lynchburg, VA - Private Dining Contract

Party Name: _____ Space Reserved: _____

Date Of Event: ____ / ____ / ____ Time: _____ - _____ Guest Count: _____

Set Up Contact: _____ On-Site Contact: _____

Phone: _____ Email: _____

Menu Selected: _____

One Check: _____ Separate Checks: _____

Menu Price Per Person: _____ Food & Beverage Minimum : _____

Credit Card Information: _____ Expiration Date _____

Booking

The Private Dining Room is available for reservation on a first come-first serve basis. Private Dining Space may be booked in 3 hour increments; additional hours may be available upon request and charged accordingly. During holidays and graduation these times slots are fixed at 11 am to 1:30 pm, 2 pm to 4:30 pm, 5 pm to 7:30 pm, and 8:15 pm to 11 pm. There is no charge for the room, however a food and beverage minimum guarantee must be agreed upon in order to book. The spaces cannot be reserved without provision of a valid credit card number and expiration date. The card number will be charged a fee of \$200 ONLY in the case of cancellation less than 2 weeks from the scheduled date; otherwise it will not be charged. Custom decorations can be provided if ordered two weeks in advance. Any decorations provided by the booking party may be done during the reserved hours; decorations must be approved by management.

Our private dining room is located on the café in a private closed door environment. It's neutral color palate and flexible floor plan provide the perfect setting for your rehearsal dinner or anniversary.

Additional Amenities

(Available varies based on space reserved)

High Speed Internet Access (N/A), Cake Cutting (\$2pp), Linen Rental & Set Up (\$120),
Additional Hours (\$100), Wine Corking (\$8), Centerpieces (priced as ordered)

Service Charge: 18%

City/State Tax 11.5%

I have read and agree to all the above.*

Signature: _____ Today's Date ____ / ____ / ____

Print Name: _____ Manager's Initials _____

*Terms and conditions are subject to change without notice. Contract void without Shakers Restaurant manager's initials.